

# Inter-Office Communication

From the Office of

ADMINISTRATIVE FILE

*Application - Bldg Loan*

*X 3397*

*X*

Date

To

Subject

Letter of November 10, 1953 re Application for a building Loan re  
Local 397 Charged out to Frank Murtha on April 8, 1954 Has not been  
returned for filing as of November 8, 1955

Gene Garner

*Inter-Office Communication*

From the Office of

ADMINISTRATIVE FILE

*Application - Bldg  
Loan*

Date *X P 564*

To

Subject

Letter of April 20, 1954 re Application for a building Loan re L 564

Charged out to Wm. T. Mullenholz April 28, 1954 Has not been returned

for filing as of November 8, 1955

Gene Garner

Inter-Office Communication *Application - Bldg*

From the Office of

ADMINISTRATIVE FILE

*Ann*

X *IC 54*  
Date

To

Subject

Letters of November 10, 1953 , February 15, 1954 and March 22 1954 re application  
for a building loan re Joint Council 54 Charged out to Ann Watkins May 14, 1954  
Has not been returned for filing as of November 8, 1955

Gene Garner

ADMINISTRATIVE FILE

*Application - Building*  
*Loan*  
X

(form letter - variations in form to be made  
to apply to applicant)

Dear Sir and Brother: Application for building loan

This is in reply to your recent inquiry. The Executive Board of this International Union has set forth certain general conditions in relation to loan applications for building purposes. Money has been made available at 3 1/2% interest, and through compliance with certain stipulations, this International Union will give financial assistance to building programs. Briefly, some of the qualifications are as follows:

1. In the instance of loan application being made by a Joint Council, that the plans of the Joint Council provide for construction of a building to house all Teamster organizations within a practical area.
2. The property must be owned free and clear before construction is contemplated.
3. Detailed blue prints and plans are to be made available through the services of a recognized architect, for consideration of this office.
4. At least one-third of the total cost of property and building must be first provided by the applicant organization in order to merit consideration by this International for loaning balance of money.
5. After all necessary data has been submitted, investigation will be made by a personal call of a representative of this International Union to the area in question.

With best wishes, I am

Fraternally yours,

DB:aw  
a

(form letter - variations in form to be made  
to apply to applicant)

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